



The West Broadway Community Organization (WBCO) is a not-for-profit, charitable organization that coordinates revitalization efforts in the West Broadway neighbourhood. WBCO works with local residents, businesses, and other stakeholders to meet social and economic development goals, as prioritized through regular, intensive consultation efforts.

Job Posting: **Safety-Outreach Coordinator**

SAFETY-OUTREACH PROGRAM GOALS:

- Improve safety and security in West Broadway
- Improve the personal well-being of all community members
- Reduce potential dangers in the neighbourhood
- Strengthen West Broadway's social fabric and economy
- Improve transportation infrastructure for pedestrians, cyclists and transit users

CORE ACTIVITIES/RESPONSIBILITIES:

- Implement and track the safety-specific goals of West Broadway's Five-Year Community Plan
- Provide regular information sessions and disseminate resources to educate community members on safety-related issues and strategies
- Assist in the 2018 launch of a West Broadway-focused Bear Clan Patrol
- Liaise with local businesses on strategies for improving customer perception and reducing incidents of theft, facility damage, graffiti, loitering, etc
- Assist in the launch and coordination of the West Broadway Snow Removal Initiative
- Organize monthly block meetings with concerned residents, landlords, and businesses
- Facilitate West Broadway Safety-Audit events on blocks, in buildings, and in local facilities
- Support resident groups and provide resources for their activities
- Act as a liaison between local stakeholders and the Winnipeg Police Service, City Bylaw Inspections, The Public Safety Investigations Unit, etc
- Representing WBCO as assigned

QUALIFICATIONS/EXPERIENCE:

Education:

Strong literacy, speaking, and writing skills are needed in this position.

Experience:

Minimum two years of related work experience in community-based programming, community planning, and communication.

Knowledge:

Skills in the following areas are essential to the position:

- Project delivery
- Supervising and mentoring youth
- Volunteer management
- Community development approaches and practices
- Harm reduction and crime prevention
- Report writing
- Strong oral and written communication skills
- Public speaking
- Outreach with diverse populations

HOURS AND WAGE:

- 32 hours per week
- Six month term position with possibility of extension
- \$17 an hour,
- Office hours are daytimes Monday – Friday, some evening and weekend work required

HOW TO APPLY:

Please submit a resume and cover letter by email to director@westbroadway.mb.ca

Greg MacPherson
Executive Director
West Broadway Community Organization
608 Broadway
Winnipeg, MB R3C 0W8

DUE DATE - 5pm on Friday, October 6:

Thank you to all who apply, only those selected for an interview will be contacted