

JOB POSTING
GOOD FOOD CLUB INTERN
14 WEEK TERM, 6 SUMMER POSITIONS AVAILABLE
WEST BROADWAY COMMUNITY ORGANIZATION (WBCO)



WBCO is a not-for-profit organization working to coordinate neighbourhood renewal in our inner-city community. WBCO works with residents and stakeholders toward environmentally sustainable, social and economic revitalization of the West Broadway neighbourhood.

The Good Food Club runs a successful year-round market, transitioning in June from an indoor craft and grocery market, to become a full-fledged farmers' market from July to the end of September. The *Good Food Club's 'Good-Jobs Initiative'* will offer a rotating crew of *Good Food Club Interns* weekly four-hour shifts, or bi-weekly eight-hour shifts. This position will be supervised by the Good Food Club Coordinator.

Responsibilities:

- Support Good Food Club Coordinators to organize and host weekly West Broadway Farmers' Market by:
 - Helping to advertise for market by painting signs, planning sign locations, handing out leaflets, helping with poster campaigns
 - Loading and unloading produce
 - Operating cash register
 - Helping to set up market, and clean up after market
 - Helping to coordinate volunteers
 - Serving community members by taking orders for veggies, tracking sweat points, interaction with community members, forming rapport with members
 - Help to maintain cleanliness of market area, van, office, etc
- Assisting in the weeding, watering, harvesting and pickup of produce from participating farmers
- Ensure all Good Food Club supplies and work areas are maintained in a clean and orderly fashion
- Helping with general administrative tasks such as making GFC member cards, mailing out information to community members, helping to maintain office website, printing, shredding papers, etc.

Qualifications:

- Knowledge of markets or retail setting, willingness to be trained in retail setting
- Experience with community programs/organizing events
- Experience working with diverse groups of people in the inner-city as asset
- Problem-solving skills
- Good oral and written communication skills
- Ability to lift vegetable bins (approximately 30-40lbs)
- Ability to work standing for long periods of time
- Can work individually as well as part of a team
- Pro-active leader, positive attitude, enjoys taking initiative
- Valid driver's license preferred

Preference will be given to applicants living in the West Broadway neighbourhood

Salary and hours of work:

\$12/hour; 4-8 hours/week for fourteen weeks, July 17-October 13, 2017. Tuesday, Wednesdays, Thursdays. Some evening hours required.

How to apply:

Please submit resume and cover letter by end of day **Friday, July 7th, 2016** to:

Ailene Deller, Good Food Club Coordinator
West Broadway Community Organization
608 Broadway, Winnipeg, MB R3C 0W8

Phone: 204-774-7201 Ext. 6 | Fax: 204-779-2203 | goodfoodclub@westbroadway.mb.ca

Thank you to all those who apply, only those selected for an interview will be contacted.