

West Broadway Development Corporation Board Meeting Minutes - September 7, 2011

0. Preliminary matters

In attendance: Dave Dyck, Robin Falk, Mario Lopes, Greg MacPherson (Executive Director), Mike Maunder, Brent Mitchell, Rebecca Nelson, Fiona Plett, Dan Rempel (Chairperson), Joff Schmidt, Eric Stewart, Bruce Spielman, Kate Sunabacka

Regrets: Lauren Schellenberg

Quorum is eight and was achieved.

Meeting called to order at 5:35 p.m.

a) and b) Welcome. Robin, Brent, and Joff volunteered for clean-up. Dave volunteered as timekeeper.

c) **Motion:** to approve the minutes of the last meeting as presented.

Result: Carried.

d) Item 5b) (re: 198 Sherbrook) added to the agenda.

1. Executive Director's report: Highlights from Greg's report: WBDC has seen a lot of staff turnover this summer, but Greg reports that current staff is working well together. Jovan Lottis has been hired as new Safety and Rental Coordinator. Greg has also been establishing himself with WBDC funders and stakeholders.

2. Financial review: nil.

3. Strategic review

a) Provide opportunities for those in West Broadway who live in poverty to improve their lives.

i) Date for Community Plan/Town Hall Meeting: With the WBDC Fall Supper coming up at the end of September, late October/early November was determined to be the best time for a Town Hall meeting. Wednesday, Nov. 16 was suggested as a date, with Crossways as the venue.

ii) Club House development project update: Club House (an organization that works primarily with people with mental disabilities) is proposing a 30-unit building on Sherbrook. They've completed the PDF process, and are getting close to breaking ground. They're seeking two variances, and will be looking for support from the Housing Stakeholders committee.

b) Build on and improve WBDC's relationships in the community.

i) Balmoral Spence Neighbours Association letters to the province: discussed. Noted that BSNA has been invited to participate in a Sept. 14 election forum, focused on housing, which WBDC is coordinating. Greg will follow up with BSNA.

ii) Potential name change of WBDC: discussed. There is concern that “corporation” is a word that may act as a barrier to engagement from the community. Straw poll of WBDC directors indicated support for a name change. Dan suggested focusing the WBDC Board’s fall strategic planning on who we are and what we do, and how our name reflects that.

Note: Eric Stewart excused himself from the meeting at this point.

iii) Update on heritage house at 51 Balmoral: Greg was contacted earlier this week and told Great West Life will seek to have the house at 51 Balmoral de-listed as a heritage building at a Sept. 13 City of Winnipeg Property and Development meeting.

Motion: That WBDC investigate and support efforts to preserve the house at 51 Balmoral

Result: Carried.

c) Identify and secure sustainable funding for core programming.

Nil.

4. New business:

Nil.

5. Board business:

a) Committees: discussed which WBDC Board committees need to be standing committees, and which can be ad hoc. It was decided committee chairs (Bruce - Small Grants; Joff - Board Development; Governance - Bruce; Finance - Robin; Housing Management - Brent; Property and Greening Management - Kate) should prepare a suggestion for the Board for next meeting.

Motion: That each committee, for the next Board meeting, present a proposal on moving forward with the committee.

Result: Carried

Note: There was also a suggestion to discuss committees which don’t currently exist, but may need to, at the next Board meeting.

Note: Mike Maunder excused himself from the meeting at this point.

b) 198 Sherbrook: Greg reports that Brian Grant has received several proposals for development of the property at 198 Sherbrook. Greg will provide background material for Board members before the next Board meeting.

c) Board orientation: Dan reports that Board training on reading financial statements is upcoming. There was a request that policy documents be available at Board meetings - Brent and Greg will compile. Kate noted that the WBDC respect policy refers to our previous mission statement - Bylaws Committee will revise. Greg will work on emergency succession plan for the Executive Director.

Motion: That we hold a workshop on fundraising for Board members.

Result: Carried.

c) Second vice-chair: Kevin Schachter had expressed interest in the position of 2nd Vice-Chair on the Board.

Motion: That the WBDC Board elect Kevin Schachter as its 2nd Vice-Chair.

Result: Carried.

d) Bylaw changes: Bruce reviewed bylaw changes.

Motion: To approve the recommended by-law changes to subsequently recommend to the WBDC membership.

Result: Carried.

e) Staff performance review materials:

Motion: That we direct the Executive Committee to adopt the evaluation process they see fit to evaluate the Executive Director.

Result: Carried.

f) In camera session.

Meeting adjourned at 7:50.

7. Next meeting: Wednesday, October 5 @ 5:30 p.m.